

CLE materials for

FJC-Wm. Matthew Byrne, Jr., Judicial Clerkship Institute, Pepperdine University - Managing High Profile Cases (Virtual Program)

The Federal Judicial Center has provided the attached materials to assist courts in program planning and in applying for continuing legal education (CLE) credit for the webinar *FJC-Wm. Matthew Byrne, Jr., Judicial Clerkship Institute, Pepperdine University - Managing High Profile Cases (Virtual Program)*. The materials include program description, faculty biography, a continuing legal education application form, and a certificate of attendance for the virtual program.

The Center is unable to process individual applications for CLE credit, and therefore there is no preapproval, but these materials will help you facilitate the process in your court. **Each individual attorney is responsible for submitting an application for CLE and for making any payments that are required.** The Center does not have course numbers for the jurisdictions; you will have to acquire that information once you apply for CLE credit in the jurisdiction for which you desire credit. *(Please note that due to jurisdiction requirements the FJC will apply for CLE credit in Mississippi, Ohio, Tennessee, Texas and West Virginia if participants indicate on their registration that they require credit in those jurisdictions.)* **With regard to the Court Training Specialist signature that is required on the Certificate of Attendance, you can have your court's Training Coordinator/Training Specialist or Human Resources Specialist/Human Resources Manager sign the certificate. *(The FJC does not sign this document.)*** After it is signed, please submit the form to the CLE Commission or State Bar for which you seek credit. We strongly recommend that you contact your state's CLE board for information about CLE requirements, which vary from state to state.

Pennsylvania:

The Pennsylvania Continuing Legal Education Board requirements for obtaining credit for "distance learning" programming are outside the realm of what the FJC can accommodate. Deadlines, strict requirements and required interactivity mechanisms are just a few of the obstacles that we cannot overcome. The FJC has made an effort with PACLE to loosen some of their restrictions but was not successful.

If you have any questions about the CLE application process please contact Rhonda Starks at 202-502-4059 or rstarks@fjc.gov. If you have any questions about the program in general please contact Maureen Kieffer at 202-502-4050 or mkieffer@fjc.gov.



**FJC - Wm. Matthew Byrne, Jr., Judicial Clerkship Institute,
Pepperdine University - Managing High Profile Cases-
March 14, 2025**

March 14, 2025 - Virtual

FRIDAY, MARCH 14

1:00 PM-2:30 PM	<p>Managing a High Profile Case</p> <p>This session will focus on Managing High Profile Cases</p> <p>Honorable James Shadid, U.S. District Court of the Central District of Illinois will share his experience working with his law clerks to manage a high-profile case. Judge Shadid will provide tips to help law clerks prepare in the event a high-profile case lands on their judge's docket.</p> <p>Resources: Code of Conduct Court Web Complete Listing</p>	Judge James E. Shadid
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**FJC - Wm. Matthew Byrne, Jr., Judicial Clerkship Institute,
Pepperdine University - Managing High Profile Cases-
March 14, 2025**

Printed on February 24, 2025, 4:59 am

**James E. Shadid,
Judge**

Education: Bradley University, B.S., 1979; John Marshall Law School, Chicago, Illinois, J.D., 1983.

Professional: Private practice, Peoria, Illinois, 1983-2001; Assistant public defender, Peoria County, Illinois, 1986-2001; Commissioner, Illinois Court of Claims, 1996-2001; Adjunct faculty, Bradley University, 2004-2011; Judge, Illinois Circuit Court, Tenth Judicial Circuit, 2001-2011; Judge, U.S. District Court, Central District of Illinois, since 2011; served as chief judge, 2012-2019.

UNIFORM APPLICATION FOR ACCREDITATION OF CONTINUING LEGAL EDUCATION

To the state of:

1. Sponsoring Organization

Name: **Federal Judicial Center**

Address: **Education Division
One Columbus Circle, NE
Washington, DC 20002-8003**

Telephone: **202-502-4059**

Email: **rstarks@fjc.gov**

2. Title of education activity:

**FJC-Wm. Matthew Byrne, Jr.
Judicial Clerkship Institute,
Pepperdine University - Managing
High Profile Cases**

3. Date(s) and Location(s):

Dates: **03/14/2025 - 03/14/2025**

Location: **Virtual**

4. Registration fee: **0**

5. Writing surface available? **Yes**

6. Delivery Method(s):

- | | | |
|---|---|--|
| <input type="checkbox"/> faculty in room with participants; | <input type="checkbox"/> telephone to broadcast site; | <input type="checkbox"/> interactive video; |
| <input checked="" type="checkbox"/> webinar; | <input type="checkbox"/> audiotape presentation; | <input checked="" type="checkbox"/> streaming video; |
| <input type="checkbox"/> interactive computer/Internet; | <input checked="" type="checkbox"/> discussion leader present | |

7. Type of Law Code(s): **1. JUD 2. (Optional) 3. (Optional)**

Difficult Level ☐ Beginner; ☐ Intermediate; ☒ Advanced

8. Advertised to:

- | | | |
|---|---|--|
| <input type="checkbox"/> Federal Judges; | <input type="checkbox"/> Federal Court of Appeals Judges; | <input type="checkbox"/> Federal District Judges; |
| <input type="checkbox"/> Federal Bankruptcy Judges; | <input type="checkbox"/> Federal Magistrate Judges; | <input checked="" type="checkbox"/> Federal Court Attorneys; |
| <input type="checkbox"/> Federal Court Staff; | <input type="checkbox"/> Other (Specify) | |

9. List any admission restrictions: **Federal Court Attorneys only.**

10. "In-house activity" requirement (see local rules to determine applicability):

- ☐ open/publicized to outside lawyers ☐ outside lawyers are % of faculty
☒ clients are 100% of audience

STATE ACCREDITATION OFFICE
NOTICE OF ACTION

Course No. _____

(To be completed by the state accreditation office and returned to the applicant)

The following action has been taken on the application:

☐ RETURNED for more information. Please complete each item on the form indicated by the number(s) circled below: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16

☐ APPROVED for ____ CLE credits, including ____ Ethics credits

☐ DENIED Reference _____

☐ SEE ATTACHED MATERIALES.

11. Method of evaluation:

☒ participant critique; ☐ independent evaluator; ☐ None; ☐ Other

12. Description of materials to be distributed: **total pages 30; loose-leaf**

☐ before program; ☐ at program; ☒ other: **Online**

13. REQUIRED ATTACHMENTS to this application:

- a. time schedule (brochure, course outline, course description)
- b. table of contents or equivalent
- c. faculty name(s) and credentials (if not in brochure or description)
- d. complete set of materials (only in states where required)
- e. fees (only in states where required):

14. Total minutes of instruction, not including breaks, meals or introductions:

General (non-ethics): **60**

Ethics (minutes):

Substance Abuse:

Total: **60**

Other:

15. Approval by other states: Granted by: California; Denied by:

16. Submitted by: ☐ employee of sponsor/provider; ☒ individual lawyer

Name of person applying (type or print)

Address (if different than above)

Phone and Fax (if different than above)

02/24/2025

Signature.

Date

Email (if different than above)

FJC-Wm. Matthew Byrne, Jr., Judicial Clerkship Institute, Pepperdine University - Managing High Profile Cases (Virtual Program)

presentation from the Federal Judicial Center

ATTENDANCE CERTIFICATE

This certificate should be filed with the appropriate MCLE Board or Commission within 30 days of this activity.

(keep a copy for your records)

Date you participated in the program:_____

Registrant signature

Registrant name

Address

City, state, zip code

_____ for _____
Attorney No. (if applicable) State

I attended a total of _____ hours at the viewing site in _____
(Please note that different jurisdictions approve varying numbers of credit. The total hours above is the actual number of 60-minute hours attended.)

Affirmation/Verification/Attendance Code: Please enter the Affirmation Code that was displayed on the screen during the webcast.

TRAINING COORDINATOR CERTIFICATION

This will certify that the above-named person attended the *FJC-Wm. Matthew Byrne, Jr., Judicial Clerkship Institute, Pepperdine University - Managing High Profile Cases (Virtual Program)*.

Training Coordinator/Human Resources Specialist/Human Resources Manager signature